

SCCE's *ethikos* Submission Requirements
Demonstrating the value of business ethics

Ethikos is a monthly publication that examines ethical issues in business. From its inception, *ethikos* has examined changes in corporate ethics from the viewpoint of those involved: compliance officers, ethics officers, ombudspersons, practicing professionals in law, audit, management, and government. We report on both the good and bad in the business ethics and compliance realm.

Articles should focus on issues related to:

- Corporate ethics and culture
- Business ethics/procedure
- Case studies

Submission requirements:

- Articles cannot be platforms for marketing any products or services.
- Submissions must *not* be under consideration by any other publication at the time they are submitted.
- A signed Copyright Transfer Form
- A headshot of the author that is high-resolution (300 ppi)
- Links to social media you would like readers to know about (blogs, Twitter, LinkedIn, etc.)
- **A list of five to 10 key words or terms** (including legislation and event references).
- **Note two taxonomy areas** in which the article belongs.
 - **Choose from:** Policies and procedures, compliance officer and compliance committee, education, monitoring and auditing, reporting and investigating, enforcement and discipline, and response and prevention

Content requirements:

- A general word count of **1,200-2,500 words**; please note that *this is not a limit*, only a guideline.
- Articles must be **English**, correctly translated, and with American spellings.
- Your current contact information including: job title, organization, city, state, country, and email address
- Citations should be listed as endnotes (not footnotes); one citation per number. Please try to limit endnotes to **10 items or less**.
 - Legal references should be formatted according to *The Bluebook* standards.
 - **Example (a specific section of a federal statute):** Federal Food, Drug, and Cosmetic Act, 21 U.S.C. § 387 (2012).
 - All other references should be formatted according to *Chicago* style.
 - **Example (a magazine article):** Don McCorquodale and Susan Carr, "Anti-bribery/compliance pitfalls at the U.S. state level," *Compliance & Ethics Professional*, August 2018, 29-33.

Submission Deadlines: Articles are due by the 15th of the month, 2.5 months prior to the issue date (e.g., articles for the January issue are due by October 15).

- Please feel free to contact the editor (information below) if you missed a deadline but wish to submit an article to the issue in production.
- Articles that do not meet all requirements will not be considered for publication. **Articles are accepted on a first-come, first-served basis (i.e., as articles are received)**. Space is not saved or guaranteed. If an issue fills to capacity, an article may need to be pushed to the next issue.

For questions, please contact: Margaret Martyr, editor, at margaret.martyr@corporatecompliance.org or +1 952.567.6225