

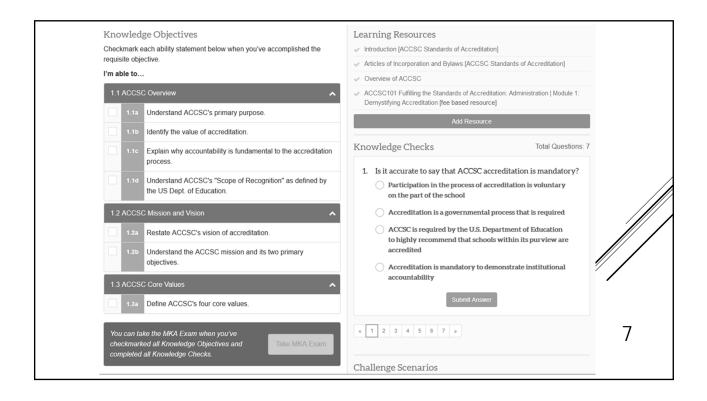
## Program Guidelines

- 1. The CAP program is self-paced and should take 20-40 hours to complete.
- Complete the three core MKAs in any order you like. (You can stop and resume any MKA at any time.)
- 3. Complete the remaining MKAs in any order you like. (These MKAs will unlock when you've completed the core MKAs.)
- 4. Take the CAP Exam when you've earned your Knowledge Badge for all the MKAs. (The CAP Exam will unlock when you've earned all your badges.)
- You will earn your CAP Certificate when you pass the CAP Exam. (Your digital certificate will include a badge image linked to your complete list of earned badges.)
- You'll have continued access to the program even after you earn your CAP Certificate.

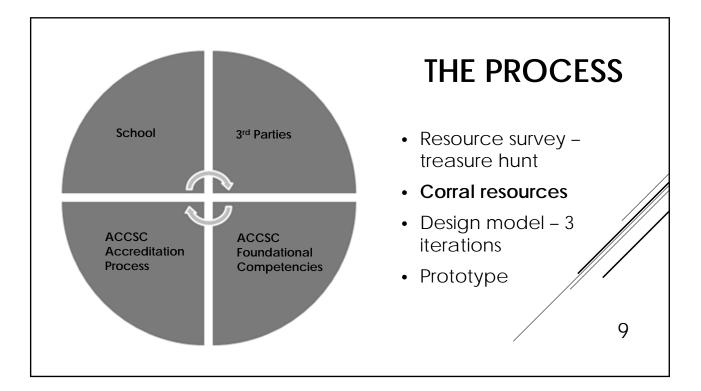
## **MKA Guidelines**

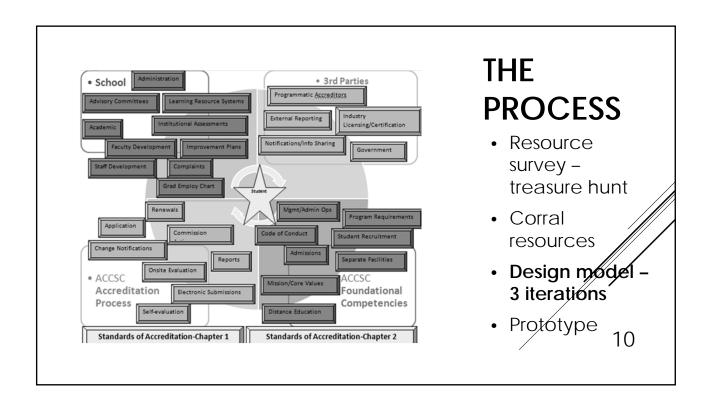
- Review the complete list of the Knowledge Objectives to get an overall understanding of what you need to be able to do upon completion of the MKA.
- 2. Review the Learning Resources\* and checkmark each Knowledge Objective when you believe you've accomplished the objective.
- Attempt the Knowledge Checks to help you assess your knowledge and understanding of the identified objectives.
- 4. Attempt the Challenge Scenarios to help you further with the mastery of the critical objectives.
- Customize your MKA by adding your own resource links in Learning Resources and adding your personal reflections in My Notes.
- 6. Take the MKA Exam when you believe you've mastered the objectives of the MKA. As a minimum, you must checkmark all Knowledge Objectives and complete all Knowledge Checks to be able to take the exam. You must pass the exam with a score of 80% to earn your Knowledge Badge for each MKA.

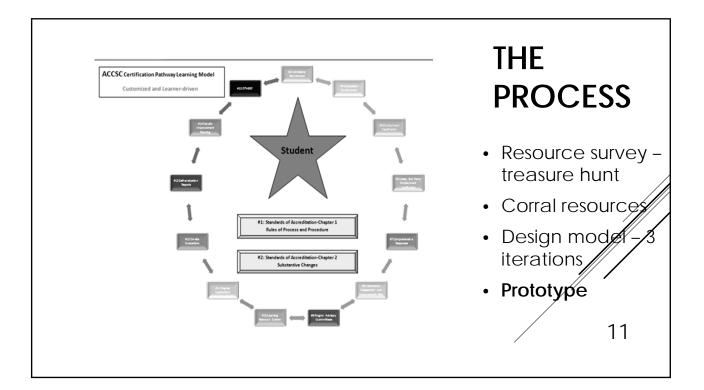
\* The various links to the Standards of Accreditation will take you either to the applicable page in the standards or the first page of the standards depending on your browser.

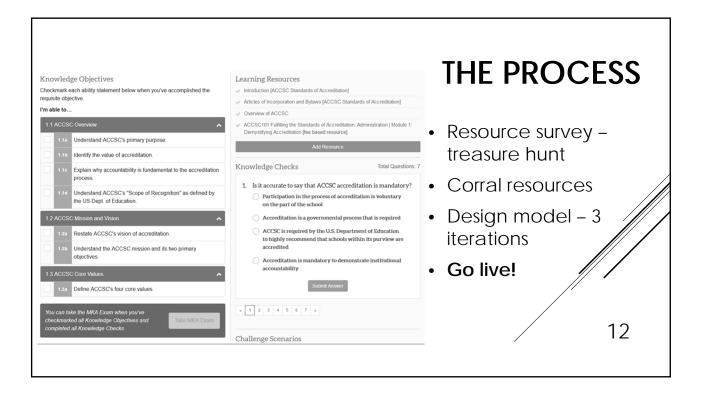


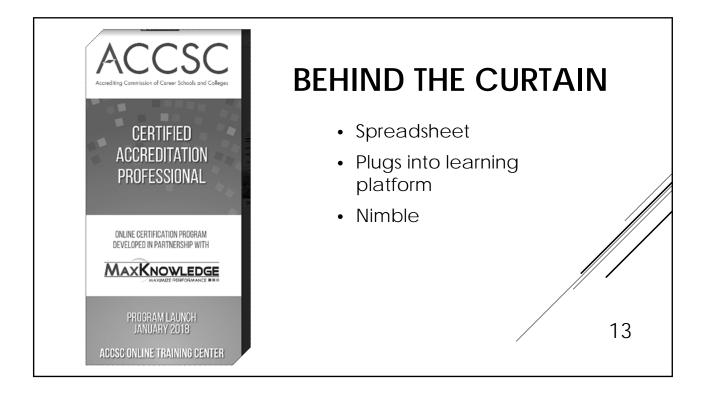


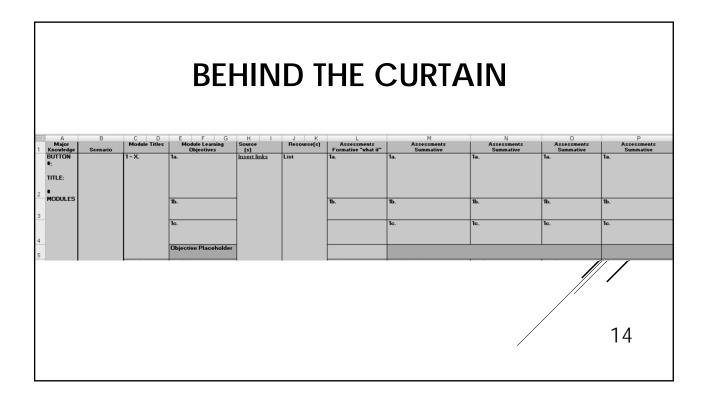








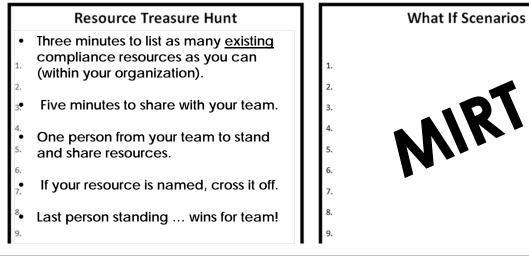




A	В	С	D	E	F	G	н
Major Knowledge Area	Learning Resources	Scenario	Module Titles Module Learning Objectives		ojectives		
BUTTON #7 Institutional Assessment and Improvement Planning 3 MODULES	Monograph: Institutional Assessment and Improvement Planning/Implementat ion Standards of Accreditation	Your school seems to be rolling along nicely - enrollments are up, faculty turnover is down, and you haven't missed an ACCSC benchmark in years. Yet, you wonder: Are you meeting employer needs? Are you remaining current in the industries that your students find employment?	1. Value of Institutional Assessment and Improvement Planning		1a. Explain the objective of a institutional assessment.     1b. Identify what areas ACCS requires accredited schools to demonstrate improvement, goal setting, and		eas ACCSC
		Is the faculty keeping up with the way modern learners learn? Is the school operating as efficiently as it could?	2. Prepari Assessme	ng for Institutional nt	2a. Define	Placehold the comp tional asse	nents of

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Source(s)	Resource(s)	Assessments Formative "what if"	Assessments Summative	/
http://www.accsc.org/Uploaded Documents/2014%20Monograp hs/Institutional%20Assessment %20and%20Planning%20Monog raph%202014.pdf INSERT ACCSC102 link	ACCSC Monograpi Series: Institution: Assessment and Improvement Planning ACCSC102 Module 1: Academic Program Development	What if you're asked to "prove it" when you're overheard bragging about your learners' successes?  2. What if your school's institutional assessment and improvement efforts only occur just before a site visit?	1a. As stated in the ACCSC Monograph Series on IAIP, the results of an IAIP should lead to recommendation on more effective:     A.     B.     C.     D.     1b. IAIP should review:     A.     B.     C.     D.     2a. Institutional assessment cycle includes all of the following except:	1a. Institutional asse monitoring: A. B. C. D. 1b. IAIP activity shou A. B. C. D. 2a. Preparing for ins includes:

## LET'S GO ON A TREASURE HUNT





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